CIVIL COURT OF THE CITY OF_____ **BUSINESS**

COUNTY OF _____ L & T Index No. _____

_____	}
_____	} NOTICE OF PETITION
Petitioner (Landlord)	}
against	} Non-Payment Business
_____	}
_____	} Petitioner's Residence:
_____	} _____
Respondent (Tenant)	} _____
_____	} _____
_____	}
Address	}
_____	} Business Address:
Respondent (Undertenant)	} _____
First name of Tenant and/or Undertenant being fictitious and unknown to petitioner, Person intended being in possession of the premises herein described*	} _____
	} _____

To the respondent[s] above named and described, in possession of the premises hereinafter described or claiming possession thereof:

PLEASE TAKE NOTICE that the annexed petition of _____verified _____ requests a final judgment of eviction, awarding to the petitioner possession of premises described as follows: _____

_____

County of _____ in the City of _____, as demanded in the petition.

TAKE NOTICE also that demand is made in the petition for judgment against you for the sum of $ _____ with interest from _____.

TAKE NOTICE also that WITHIN FIVE DAYS after service of this Notice of Petition upon you, you must answer either orally before the Clerk of this Court at _____County of _____ City and State of New York, or in writing by serving a copy thereof upon the _____ petitioner, and by filing the original of such answer, with proof of service thereof, in the Office of the Clerk. Your answer may set forth any defense or counterclaim you may have against the petitioner unless such defense or counterclaim is precluded by law or prior agreement of the parties. On receipt of your answer, the Clerk will fix and give notice of the date for trial or hearing which will be held not less than 3 nor more than 8 days thereafter, at which you must appear. If, after the trial or hearing, judgment is rendered against you, the issuance of a warrant dispossessing you may, in the discretion of the Court, be stayed for FIVE days from the date of such judgment.

_____

SAMPLE